

Willow Wood Homeowners Association Board of Directors Meeting

15 April 2020 via Zoom video conference due to COVID-19

The following were in attendance

- President, Jim Acquisto
- VP of Grounds, Joe McLaughlin
- VP of Activities, Steve Kauffman
- Treasurer, Kathy Meyer
- Secretary, Brandon Staggs
- Web Administrator, Eric Pullen

Called to order at 6:32PM and adjourned at 7:10PM

Treasure Report

Kathy Meyer

- Budget is looking better than expected for the year
- 2 outstanding dues from FY2019, attorney has been contacted for liens to be placed
- A 10 day notice will be sent before liens are placed
- State taxes have been filed
- Storage unit has been canceled
- A communicate schedule for 2021 dues will be made
- HOA Insurance form needs to be updated still

VP of Activities Report

Steve Kauffman

- Canceled Easter due to COVID-19
- Working to make 4th of July Parade still happen, difficult due to COVID-19 situation

Web Administrator Report

Eric Pullen

- Updated website with useful information around COVID-19 banner information and telling everyone to stay safe
- Placed information about mayor seeking support for those who have passed due to COVID-19 by lighting up areas of your home green

VP of Grounds Report

Joe McLaughlin

- There are some trees down that he's waiting on quotes to come back on
- Planning on doing the entrance flowers after derby
- Maintenance work will be addressed as spring comes more into full swing
- Discussed unused snow removal budget item and how to reallocate it
- Recommending putting that budget item into the surplus account
- Discussed also allocating that and any funds from events are unused to go into decorations for Christmas, will wait to make decision as year goes on
- Discussed bushes that were stolen from entrance will be revisited when spring flower plans, goal is to not replace the bushes if possible, by relocating some plants. Otherwise, new replacement bushes will be needed

Secretary Report

Brandon Staggs

- Review prior meeting minutes and left over follow ups
- Discussed sending out postcard to community letting them know that we're in this together
- Recommended shelving the idea due to personal issues on-going with Brandon