

Willow Wood Homeowners Association Board of Directors Meeting

29 July 2020 via Zoom video conference due to COVID-19

The following were in attendance

- President, Jim Acquisto
- VP of grounds, Joe McLaughlin
- VP of Activities, Steve Kauffman
- Treasurer, Kathy Meyer
- Secretary, Brandon Staggs
- Web Administrator, Eric Pullen

Called to order at 7:04PM and adjourned at 8:08PM

President Report

- Discussed trash cans and how they impact HOA trash bill, will research to find out if it is an additional charge and who all has second trash can presently and how they are paying for it to set a uniform standard for all HOA members
- Addressed several complaints since the last meeting

VP of Activities Report

- 5 New neighbors have moved in and have been greeted
- Due to COVID-19 situation, the events budget has a surplus
- Received a home owner request for common ground improvement

VP of Grounds

- Received several home improvement requests that were appropriately addressed
- During regular inspections, have seen a lot of downed trees due to inclement weather, contracted them to be cleaned up and removed
- On the back side of community by Old Harrods Creek, there are "volunteer trees" that need to be cleaned up before they become a problem, waiting to see how grounds budget turns out before getting the work done
- Brought up idea of doing holiday lights again, Steve proposed using surplus from events budget, will revisit later in the year when time comes
- Solicited a competitive lawn and landscape service quote to keep current on costs. Our current vendor cost of service is closer to half the cost of the recent bid for annual services

Website Report

- Was notified via FB of several complaints that were addressed

Secretary Report

- Working on newsletter to get out early Aug

Treasury Report

- Reviewed Budget
- All dues have been collected
- Recommended reviewing legal fees line item and perhaps lowering estimation
- Discussed in detail landscape and mowing cost

Additional business

- Jim brought up by-laws committee – guidance has been received from HOA layers and he will provide that guidance to the committee. He is requesting volunteers. Will put that notice in the news letter. Joes wanted to express that changes made to by-laws could become very expensive
- Kathy brought up encouraging community to support each other via a hardship fund to assist home owners with upcoming dues and how they could have been impacted by the COVID situation
- Eric recommended revisiting the idea of allowing electronic payments for annual dues
- Scheduled next meeting for Aug 26 to work on information for annual HOA meeting